# Training Manual Revisions

# January 2022

There have been some revisions to the Unified English Braille, Training Manual, to update information to meet current UEB rules and make some corrections. All page breaks for print and braille documents remain unchanged.

All exercises remain unchanged. Page numbering also remains unchanged with the exception of the Shortforms Extension List which is now 2 pages shorter and thus the Glossary and Index are 2 page numbers less.

## Current references are:

*The Rules of Unified English Braille: Second Edition* 2013, (Rulebook) and related updates, which are available for download from <http://www.iceb.org>. To be informed of updates as they occur subscribe to the ICEB announce list by sending a blank email to iceb-announce+subscribe@groups.io.

*Australian Braille Authority Rules and Guidelines for Formatting Braille,* 2016 available for download from <https://brailleaustralia.org/about-braille/formatting/>.

## Main Revisions

#### Quotation marks

The definitions of single and double quotations marks were changed in October 2019, with the release of an updated Section 7.6 of the Rulebook dealing with quotation marks and apostrophes. The relevant sections of the Training Manual have been updated to reflect the new definitions. These changes have no effect on how quotation marks are represented in the Training Manual nor in the answers to the exercises.

Relevant pages are:

Lesson 8: page 39 information on double quotation marks

Lesson 23: pages 114 and 115 information on single and double quotation marks. Note the reference to swapping single and double quotation marks when single quotation marks are used as the main quotation mark in a document.

References in the Glossary and Index have been updated.

#### Shortform Extension List

Words which have been added to Appendix 1, Shortforms List of the Rulebook are now included in the Training Manual. The list itself has been consolidated and words are now in strict alphabetical order under each shortform word.